



Australian High Commission

Vanuatu

## Kandidet Kadiens long Hao blong Aplae

### Domestik Staf blong Hae Komisina - Kadena

Klosing deit: 20 Februweri 2021

#### Aplikeisen pack hemi kam wetem moa infomeisen mo kaidens blong kandidets

- Deteils blong Posisen.
- Kaedens long leta blong aplikeisen.
- Kaedens long hao blong aplae, we i inkludim referi rekwaemens.

#### Deteils blong Posisen

Taetol	HOMDOM Kadena
Lokeisen	Residens blong Ostrelie Hae Komisen
Salari blong wan Yia	752,007

Ol domestik staff we Ostrelie Hae Komisena i emploem i blong mentenem residens blong hem long wan hae standard oltaem mo wan wan taem bae hem i help wetem eni event we Hae Komisena i hostem long residens. Kadena ia bae hem i mentenem mo developem kraons mo kipim gud kaden equipmen long wan gudfala oda oltaem.

#### Ol ki responsibility blong hem

- Mentenem kaden bed, nuseri mo kraons blong residens.
- Lukaot mo planem olgeta plants, kroem ol vegetabols mo compost.
- Washem ol trak.
- Manejem rimuvol blong rabis.
- Taem eni tul o equipmen i no wok gud, hemi mas ripotem kwiktaem.
- Mas mekem eni manuol wok we Hae Komisina i requestem.
- Save help wetem eni event olsem set ap mo pack ap mo muvum ol samting sipos i kat nid.
- Monitarem eni visita we i enta long yad mo mas ripotem eni man o woman o boe o girl we i kam long yad we Hae Komisena mo famili i no save long hem.
- Pulum flag long residens i go antap mo pulum i kam taon.

#### Qualifikeisen/Experiens

- Experiens blong menteinem wan bigfala karen long wan residens mo long wan bisnis haos.
- Gat gudfala save long ol difdifren plants mo landscaping.

#### Jenerol requiremen

- Bae i gat nid blong levtemap ol hevi samting.
- Save tok English.
- Save mekem gud wok mo no expectem supavaesa blong stap oltaem.

## LETA BLONG APLIKEISEN

Olsem pat blong aplikeisen, mifala i stap askem se leta blong aplikeisen blong yu bae i inkludim ansa blong yu long olgeta questens ia, we bae mifala i usum blong asesem suitabiliti blong yu from posisen ia taem mifala i wok long sot listing process.

### **Seleksen Kraeteria Questens - (wan pej nomo)**

1. Wanem experiens yu kat blong wok long wan bigfala karen?
2. Wanem experiens yu kat blong opereitem ol equipmen blong karen (exampol krass kata, lon moa etc.)

## OLSEM WANEM BLONG APLAE

Sendem aplikeisen i kam long Human Resource Manager long email [pvla.recruitment@dfat.gov.au](mailto:pvla.recruitment@dfat.gov.au) o sendem meil long PO Box 111 Port Vila o dropem long Ostrelie Hae Komisen Kad Haos bifo 20 Februweri 2021. Mifala i no akseptem eni leit aplikeisen.

### **Aplikeisen i mas inkludim**

- Wan Curriculum Vitae.
- Wan leta blong aplikeisen we i respon long ol seleksen kraeteria questens.
- Nem mo kontak deteils blong tu referis we bae mifala i save kontaktem olsem pat blong seleksen process. Tufala referis ia i mas be pipol we oli save gud long wok blong yu mo save komen long abiliti blong yu blong perfomem role ia.
- Konfemeisen blong wan existing ligol raet blong save wok long Vanuatu.

**Aplikens i shud bi citizen blong Vanuatu o holem residensi steitas we i givim raet blong wok long Vanuatu. Ostrelie Hae Komisen hemi wan equal opotiuniti emploea mo i enkarejem tugeta man mo woman blong save aplae from posisen ia.**

**Bai mifala i kontaktem ol kandidat nomo wei oli sutabol blong kam lo intaviu.**